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of the Whole Community



**SANTA CLARA
VALLEY**
HEALTH & HOSPITAL SYSTEM

DEPARTMENT OF
ALCOHOL & DRUG SERVICES

Approved

Accepted

Adopted

Denied

Administration
976 Linden Avenue
San Jose, California 95126
Tel. (408) 299-6141
(408) 279-1843

BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CLARA
Phyllis A. Perez, Clerk of the Board

By Myrna Pambuan
Deputy Clerk

Date: NOV 02 1999

October 8, 1999

HHS # 3
11.2.99

Prepared by: John Larson, Program Manager

Reviewed by: Amelia Whitlow, Administrative
Services Manager

Submitted by: Robert Garner, Director
Alcohol and Drug Services

Guadalupe Olivas, Director
Public Health

TO: Board of Supervisors
FROM: Robert Sillen, Executive Director
Health and Hospital System

SUBJECT: **ACCEPTANCE OF SPENDING PLAN FOR DEPENDENCY DRUG
TREATMENT COURT FUNDS, ADOPTION OF SALARY ORDINANCE
AMENDMENT AND APPROVAL OF ATTACHED BUDGET
MODIFICATION FORM**

RECOMMENDED ACTIONS

1. Approve the attached spending plan for \$801,000 in Dependency Drug Treatment Court funding for FY 2000.
2. Approve the attached salary ordinance amendment to add: 1.0 Health Services Supervisor (P16) and 1.0 Advanced Clerk Typist (D36) in Department of Alcohol and Drug Services, BU 417; and 1.0 Public Health Nurse II (S48) or Public Nurse I (S50) in Public Health, Budget Unit 410.
3. Approve the attached budget modification form (F-85) which reallocates Object 2 to Object 1 to cover the cost of the positions being created within Alcohol and Drug Services (BU 417) and to transfer funds to Public Health, Budget Unit 410 to cover the cost of the Public Health Nurse position.

ORIGINAL

NOV 2 1999

FISCAL IMPLICATIONS

There will be no impact on the General Fund as a result of this action. The Board of Supervisors appropriated \$1,253,000 (annualized) in FY 1999 for the Dependency Drug Treatment Court. These funds are budgeted in the FY 2000 Approved Budget. This spending plan reflects ongoing expenditures of \$801,000. The remainder of the \$452,000 has already been allocated to fund the following ongoing expenses on an annual basis:

- 2.0 Social Worker positions in the Social Services Agency (SSA) were added in FY 99 to BU 501. An additional Social Worker position will be added by SSA sometime in January 2000;
- 1.0 Psychiatric Social Worker position assigned to Department of Alcohol and Drug Services (DADS) to do Alcohol-and-Other-Drug (AOD) assessments at Dependency Court was added to BU 417 in FY99; and
- a contract with Rainbow Recovery for 20 Transitional Housing Unit (THU) beds was awarded in June 1999.

The cost of the new positions for the remainder of the fiscal year and the maximum annualized wage plus benefits is as follows:

Classification	Cost for remainder of FY2000	Maximum Annualized wage plus benefits
1.0 Health Services Supervisor (P16) – BU 417	35,577	78,066
1.0 Advanced Clerk Typist (D36) – BU 417	20,271	44,202
1.0 Public Health Nurse II/I – BU 410	36,771	80,550
Total	92,619	202,818

CONTRACT HISTORY

In the attached spending plan, \$324,000 is being recommended to fund 36 Transitional Housing Unit (THU) beds. A Request for Proposals was issued September 1999 by DADS for these services. Following review of the proposals, the Department will be requesting Board approval of the recommended contract services for THU beds sometime in January 2000.

In June 1999, through a competitive bid process, Rainbow Recovery was awarded a contract for 20 THU beds for clients with dependency issues. The annual contract award is for \$180,000. The provider also contracts with DADS for 10 THU beds for women who are referred through the Adult Drug Court system. This contract is for \$78,000 and was awarded in October 1998.

REASONS FOR RECOMMENDATION

This transmittal proposes a spending plan that updates the earlier projected needs of the Dependency Drug Treatment Court system. This spending plan provides for additional THU beds (the current slots are full) as well as for a broader array of supportive services than originally envisioned.

Public Health nursing, employment and housing services have been identified as being crucial to the long-term recovery of these clients. In general, the clients who do the best are those who have achieved financial independence through employment: steady jobs provide a structure, self-esteem, as well as a source of income to pay for decent housing, childcare, etc. However, since many of the clients have little employment history and have been dependent on men (many of whom are unfortunately involved with drugs) for food and shelter, intensive support is needed to help them achieve independence. Additional funds will pay for program enhancements at programs serving this target population.

The Public Health nursing position will be assigned to work with social workers to support clients in achieving family reunification and will develop the health component of the dependency client's treatment plan. Supervisory and clerical support positions to manage the continuum of services are also being recommended for this project in the spending plan. The Health Services Supervisor will participate on the multi-disciplinary Drug Treatment Court team and will develop performance expectations for team members; and the Advanced Clerk Typist will provide the clerical support for the alcohol/drug and ancillary staff on the multi-disciplinary Drug Treatment Court Team. Employee Services Agency (ESA) concurs with the recommendation to add the new positions.

BACKGROUND

When the Board appropriated funds for the Dependency Drug Treatment Court in June 1999, it was with the understanding that this was a novel undertaking and unlike any other Drug Court in existence. The last nine months have been spent refining the mission, target population, and service needs of the clients served by the Dependency Drug Treatment Court.

One of the most promising developments of the project has been the improved communications between the Dependency and Criminal Drug Court. Services are now being offered to clients with dependency cases, regardless of which Drug Court they are in. Services are also being made available to clients with open dependency cases that, for one reason or another, have chosen not to participate in the formal Drug Treatment Court. In some of these cases, Judge Edwards has even instituted the same system of frequent report backs as exists for Drug Court clients.

The Dependency Drug Court Team, which includes representatives from Social Services Agency, the District Attorney's Office, the Department of Alcohol and Drug Services,

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Dependency Legal Services, County Counsel and the Court, has met weekly during this period to develop procedures and services for these high-risk clients. This spending plan has been discussed at numerous meetings and in subcommittees that were formed to address special needs of perinatal clients such as childcare. The proposal contained herein reflects the consensus that emerged from these meetings.

CONSEQUENCE OF NEGATIVE ACTION

Failure to approve the recommended actions will result in the loss of additional services to clients with dependency issues, specifically Transitional Housing Unit (THU) beds for women, case management, employment and housing support services.

STEPS FOLLOWING APPROVAL

Clerk of the Board to forward one executed copy to Health and Hospital Administration.

cc: Robert Garner, John Larson, Amelia Whitlow, HHS Administration, HHS Finance

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ORDINANCE NO. NS-5.99.66

AN ORDINANCE AMENDING SANTA CLARA COUNTY ORDINANCE
NO. NS-5.99 RELATING TO THE COMPENSATION OF EMPLOYEES

SECTION 1:

In SECTION 39 - SCVHHS - PUBLIC HEALTH - 410, the following shall be added:

1	S48	Public Health Nurse II
OR	S50	Public Health Nurse I

In SECTION 43 - SCVHHS - ALCOHOL & DRUG - 417, the following shall be added:

1	D36	Advanced Clerk Typist
1	P16	Health Services Supervisor

SECTION 2:

This Ordinance shall be implemented on December 13, 1999.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara, State of California, this _____ by the following vote:

AYES: Supervisors,
NOES: Supervisors,
ABSENT: Supervisors,

CHAIR of the BOARD OF SUPERVISORS
PETE MCHUGH

ATTEST: PHYLLIS A. PEREZ
CLERK, BOARD OF SUPERVISORS

tjc/PM/VMC

Form Approved by County Counsel 9/99

**DEPARTMENT OF ALCOHOL AND DRUG SERVICES
DEPENDENCY DRUG TREATMENT COURT
SPENDING PLAN**

1. **36 THU beds - \$324,000.** The 20 beds currently allocated for Dependency Court referrals are full. The Department has developed an RFP for 36 additional beds for women (with and without children) which will be issued in September 1999.
2. **Child Care - \$117,000.** An RFP will be issued to community childcare providers. Mandatory training in the special needs of substance abusing families will be provided to successful applicants. Augmentation of this funding level may be needed in future years.
3. **Add 1.0 Public Health Nurse (PHN) II/I - \$83,000.** This position will intensively case manage clients referred by the criminal and dependency Drug Courts. The PHN will intervene with families to assure follow-up of basic preventive care and primary parenting skills and link eligible families to the Health Trust Incentive Family Home Visiting program. Office space is available for his new position
4. **Add 1.0 Health Services Supervisor and 1.0 Advanced Clerk Typist - \$118,000.** These positions will be added to manage the continuum of services for the dependency drug treatment court. The Department is able to provide office space for these positions.
5. **Employment and Housing Support Services - \$60,000.** These funds will provide clients employment and housing support. Many of these clients have never worked and special assistance is required to move them into jobs with career potential. These women also need special assistance in finding affordable housing when they are ready to leave residential treatment or THUs. Without it, many of these women are likely to return to unhealthy relationships with men involved with drugs.
6. **Transportation - \$20,000.** These funds, using Valley Transit Authority (VTA), will provide clients with transportation to and from THUs, treatment programs, child care, parenting classes, supervised visits, medical appointments etc.
7. **Client Expense Fund - \$20,000.** These funds will be used as seed money for a fund, which will advance client's money for extraordinary expenses, such as first and last month's rent. These funds will be loans except for in exceptional circumstances.
8. **Funding for SSA - \$20,000.** This funding will be set aside for assessment services for the Dependency Drug Treatment Court for SSA Child Welfare Services.
9. **Department Overhead - \$39,000.** The Department has set aside this amount for infrastructure needs.

TOTAL EXPENDITURES (FY 2000) - \$801,000

The allocation of funds in future years will depend on the level of client referrals and the client need for, and utilization of, child care, transportation, employment and housing services.