

**County of Santa Clara**  
**Office of the County Executive**  
Office of Affordable Housing



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CE05 120704

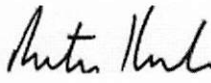
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Submitted by: Jane Decker  
Deputy County Executive

DATE: December 7, 2004

TO: Board of Supervisors

FROM:   
Peter Kutras Jr.  
County Executive

SUBJECT: Recognize Revenues and Expenditures for Preparation of Homeless Census and Survey and Homeless Task Force

**RECOMMENDED ACTION**

Approve Request for Appropriation Modification No.80 – \$185,400 increasing revenue and expenditures in the Office of Affordable Housing, Office of the County Executive budget. (4/5 Roll Call Vote)

## **FISCAL IMPLICATIONS**

The recommended action will recognize increased revenues in the amount of \$185,400 in Budget Unit 168, Cost Center 1132 to offset costs associated with the development of the 10 Year Plan to End Chronic Homelessness (10-Year Plan). Anticipated expenses include \$167,900 for the contract for the Homeless Census and Survey, of which \$158,309 will be reimbursed by the fifteen cities in Santa Clara County, who have agreed to share the Census costs. The County's share of the cost, \$9,591, will be met through a fund transfer from the Housing Bond Fund (Cost Center 1169, Fund 0208). Finally, an anticipated \$17,500 in ancillary costs associated with development of the 10-Year Plan will be offset by donations. There will be no impact on the General Fund.

## **CONTRACT HISTORY**

None.

## **REASONS FOR RECOMMENDATION**

On November 5, 2004, the Board authorized the Office of Affordable Housing (OAH) to negotiate a contract with Applied Survey Research (ASR) for services relating to a comprehensive Homeless Census and Survey. It was anticipated that the contract cost of \$167,900 would be jointly funded by the County and participating cities. OAH is pleased to report that all fifteen cities have agreed to participate in funding the Census at the levels shown on the attached cost sharing table.

In addition, an estimated \$17,500 of ancillary costs associated with development of the 10-Year Plan have been identified. These include report design and printing costs and expenses relating to the meetings of the Task Force, including refreshments and study materials. OAH staff is working to identify community donations to cover these costs.

This appropriation modification recognizes the revenues to be received from the fifteen cities, in the amount of \$158,309, projected revenues from donations of \$17,500, and transfer of funding from the Housing Bond Fund, and provides additional expenditure authority to allow OAH to pay for the above costs.

## **BACKGROUND**

On October 5, 2004, the Board of Supervisors approved preparation of a Santa Clara County 10-Year Plan to End Chronic Homelessness. An essential component of the Plan is a valid countywide homeless census, which is of particular importance in competing for federal homelessness funds. The Homeless Census and Survey will begin on December 14. The first meeting of the Task Force is Scheduled for December 15.

## **CONSEQUENCES OF NEGATIVE ACTION**

Execution of the ASR contract, and completion of the Homeless Census and Survey will not be possible without recognition of the joint funding revenues and the granting of additional expenditure authority.

## **ATTACHMENTS**

- (Transmittal submitted on Nov 23, 2004 1:41:39 PM – PDF Version)
- Appropriation Modification (Appropriation Modification (F-85))
- Homeless Count/Survey Cost Sharing Table (Miscellaneous)