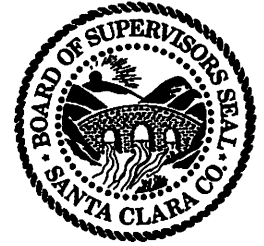


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James T. Beall, Jr.
Supervisor, Fourth District

To: Board of Supervisors

From: Supervisor James T. Beall, Jr.
District 4

Supervisor Liz Kniss
District 5

Date: December 16, 2002

Subject: Agenda Item #43 – Report on Office of Affordable Housing Staffing and
Use of Redevelopment Set-Aside Funds.

I respectfully propose the following actions be approved by the Board of Supervisors:

- A. Accept report on the Office of Affordable Housing status and funding.
- B. Direct the Administration to proceed with staffing initiatives identified as Phase 1 actions and work with the Employee Services Agency to return to the Board on January 14th, 2003 with recommended actions necessary to implement this direction. At this time, Phase 1 should only include staffing recommendations for the position of Director, Office of Affordable Housing and one analyst position.
- C. Authorize the Administration to proceed with the physical consolidation of the Office of Affordable Housing staff in leased space at 1735 N. First Street.
- D. Direct the Administration to report back on January 14th, 2003 with level of initial redevelopment set-aside funds required for use by the Office of Affordable Housing for a three-year operating plan, including housing initiatives, as directed by the Board on June 10th, 2002.

- E.* Finalize dedication of Redevelopment Set-Aside Funds for affordable housing. Staff will report back on January 14th, 2003 with a year one funding plan. The balance will remain set-aside for affordable housing.