

County of Santa Clara
Office of the County Executive
Office of Affordable Housing




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DATE: February 26, 2004

TO: Supervisor Pete McHugh, Chairperson
Supervisor James T. Beall, Jr., Vice-Chairperson
Finance & Government Operations Committee

FROM: 
Jane Decker
Deputy County Executive

SUBJECT: Nine Month Implementation Status Report on the Internal Audit of the Housing Bond Fund.

RECOMMENDED ACTION

Accept the attached nine-month implementation status report from the Office of Affordable Housing on the Internal Audit of the Housing Bond Fund (formerly referred to as the Housing Bond Trust Fund).

CONTRACT HISTORY

None

REASONS FOR RECOMMENDATION

Item 3.1 of the attached Status Report encourages management to seek the opinion of County Counsel regarding the legality of the contract with Villa Vasona, Ltd. As of February 10, 2004, County Counsel has conducted a thorough review of the 1995 bond refunding deal and subsequent letter agreement made between the previous Housing Bond Coordinator and the Villa Vasona Project Owner. County Counsel will send a memo to the Board of Supervisors under separate cover on this issue.

Item 4.1 states that the management should seek the advice of County Counsel regarding outside Bond Counsel services. County Counsel is still reviewing the matter and will provide an opinion as to whether a new contract with current Bond Counsel is recommended. If County Counsel advises in writing that a new Bond Counsel should be sought, the Office of Affordable Housing will proceed according to the County contracting policies and procedures.

BACKGROUND

The Internal Audit Division of the Controller–Treasurer Department conducted a review of the County's Housing Bonds/MCC Programs Trust Fund for the three fiscal years 2000 through 2002, and issued their report dated April 15, 2003.

The six month status report regarding the implementation of the Internal Audit's Recommendations was approved on October 23, 2003. Two remaining items were outstanding as of October 23, 2003; both items require legal advice from County Counsel.

STEPS FOLLOWING APPROVAL

None.

ATTACHMENTS

- (Transmittal submitted on Feb 18, 2004 11:13:48 AM – PDF Version)
- Audit Matrix (Miscellaneous)