

**County of Santa Clara**  
**Social Services Agency**  
Department of Family and Children's Services



SSA01R 121702

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Family and Children's  
Services

DATE: December 17, 2002

TO: Board of Supervisors

FROM:   
Will Lightbourne  
Agency Director, Social Services Agency

SUBJECT: Retroactive Approval of Delegation of Authority for Receipt of a Grant Award From the Department of Health and Human Services (SAMHSA) for Expansion of the Santa Clara County Dependency Drug Treatment Court and Implementation of a Headstart Program

**RECOMMENDED ACTION**

Consider recommendations relating to the retroactive approval of Delegation of Authority for receipt of a grant award from the Department of Health and Human Services Substance Abuse and Mental Health Services (SAMHSA) for expansion of the Santa Clara County Dependency Drug Treatment Court and Implementation of a Headstart Program.

**Possible actions:**

- a. Approve delegation of authority to the Social Services Agency Director, or designee, to execute and accept retroactively, a grant award from the Federal Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) relating to expanding the Santa Clara County Dependency Drug Treatment Court by implementing a Headstart Program in an amount not to exceed \$395,036 for the period of September 30, 2002 through September 29, 2003, renewal options for two (2) additional one-year terms. Delegation of authority shall expire on January 15, 2003.
- b. Approve the delegation of authority to the Director of Social Services Agency, or designee, to negotiate, execute and amend the scope of services, the term, new or revised contracting requirements, maximum financial obligation and budget, based on the following conditions: availability of funding and satisfactory contractor performance with the Federal Department of Health and Human Services for the receipt of a grant award for the expansion of the Santa Clara County Dependency Drug Treatment Court and implementation of a Headstart Program based on the condition of continued funding, subject to review and approval by County Counsel as to form and legality. Delegation of authority shall expire on September 29, 2005.

**FISCAL IMPLICATIONS**

There is no General fund impact. The funding for this project is 100% through the Federal Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA).

**CONTRACT HISTORY**

Not Applicable.

**REASONS FOR RECOMMENDATION**

The Federal Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) issued an invitation for grant proposals in May 2002 to community drug treatment courts to expand their drug court services provided to parents charged with substance abuse and neglect and abuse of their children. The Santa Clara County Social Services Agency (SSA) submitted a grant proposal in June 2002 and received notification of the grant award on October 23, 2002. The Notice of Grant Award states the grant period as September 30, 2002 through September 29, 2005.

In an effort to expedite the receipt of these grant funds, SSA is requesting that the delegation be retroactive in order to maintain consistency with the grant funding notification.

The delay in submitting this transmittal is due to the late grant funding notification. Board approval of the delegation is required to approve the retroactive project date and the receipt of these grant funds.

### **BACKGROUND**

The purpose of this grant project is to expand the Santa Clara County Dependency Drug Treatment Court by adding the Headstart Program and by providing intensive services to mothers and their children.

The SAMHSA grant would greatly benefit our drug court participants. It would improve services to mothers in recovery and their children.

### **CONSEQUENCES OF NEGATIVE ACTION**

Failure to approve the recommended action will prevent the Santa Clara County Dependency Drug Treatment Court from expanding services to our drug court clients.

### **STEPS FOLLOWING APPROVAL**

SSA will include this grant in their annual report to the Children's, Seniors and Families Commission.

### **ATTACHMENTS**

- (Transmittal submitted on Dec 10, 2002 1:10:46 PM – PDF Version)